

# Open Position

## Business Analyst/Software Design Engineer

Baldwin Hackett & Meeks, Inc. (BHMI) provides back office software solutions for financial institutions, merchants, financial processors, and financial networks with its product, Concourse Financial Software Suite™, which is a highly configurable, robust, rules-based solution for managing the back office aspects of electronic payment transaction processing. Concourse delivers mission critical solutions for the Electronic Funds Transfer (EFT) industry in the areas of settlement, clearing, disputes processing, reconciliation, and fee assessment. If you

- Have the desire to create innovative, creative, and efficient solutions for contemporary, complex financial software products
- Want to leverage your experience and knowledge of financial software systems
- Want to be a key team member on the Concourse Financial Software Suite products team
- Want to collaborate with team members that have years of successful implementation experience
- Are interested in business analysis, user interfaces, reports, database design, UML modeling, and determining processing rules and requirements
- Want your own office (not a cube)

### Take A Look At BHMI

BHMI currently has an opening for a Business Analyst/Software Design Engineer who will participate in product design and engineering. Additionally, Concourse customers may request custom software to complement their Concourse systems so this position may also include working with specific customer requirements. This position works directly with the appropriate Concourse product or custom project personnel to understand project concepts and objectives to ensure that quality software is delivered to customers.

This position needs a talented, motivated, and self-directed team player who can work effectively in a team environment and who has the following skills:

- Experience in back office processing of electronic payment transactions, with an emphasis on payments initiated via a debit or credit card.

- Comprehensive knowledge of Visa and MasterCard clearing and settlement formats and processing.
- Possession of excellent writing skills for use in communicating technical and business requirements to development and product management staff.
- Ability to create detailed application design specifications.
- Experience with settlement outputs, i.e., ACH, Swift, and Wire Transfer.
- Willingness to travel for purposes of attending card association meetings and industry seminars.

The following are not required, but a plus:

- Familiarity with financial system balancing with regard to region/national network business day differences.
- Experience with debit network regulations.

The candidate will need a minimum of five years of experience in back office processing for electronic payment transaction processing, a complementary BA or BS degree is desirable, and possession of the following professional skills:

- Strong problem solving and analytical skills are essential.
- Good communication (written and oral) and interpersonal skills.
- Ability and interest in learning new skills.
- Ability to derive creative and efficient solutions.
- Strong customer service skills.

### Apply Today

Baldwin Hackett & Meeks, Inc. is always looking for talented individuals to add to our team. Even if this position does not meet your career objectives, you are welcome to submit your resume to BHMI. We will keep it in our files for up to one year and keep you in mind for other positions that become available.

To apply, simply go to [http://www.bhmi.com/how\\_to\\_apply.html](http://www.bhmi.com/how_to_apply.html)